EMERGENCY PURCHASE JUSTIFICATION

Emergencies are defined as situations which endanger health, life, property, or continuation of vital campus operations or programs, and that can only be rectified through immediate action. FAILURE TO PROPERLY PLAN FOR A KNOWN FUTURE PURCHASE DOES NOT CONSTITUTE AN EMERGENCY SITUATION.

1.) Contract Amount:$36,329.00

2.) Requested Supplier: MSI Construction, 745 Greenwood Rd., West Columbia, SC 29169

3.) Deadline Date for resolution of the situation: 2-9-2022

4.) Describe the Emergency situation, the resolution required, and the negative consequences that would result if immediate action is not taken:
Emergency response, water removal, cleanup, demolition and repairs for Bond Hall Executive Wing due to failure of a chilled water line, flooding the entire Executive Wing. There exists an immediate threat to public health and safety. Immediate action is required to remove the water. Removal of damaged carpeting, trim moulding, wallboard, ceilings and piping is necessary to dry the area and assess damage. Re-construction will take place immediately, allowing Executive Staff to move back in the area.

5.) Explanation as to why no other supplier can provide the immediate remedy that is required to resolve this situation:
The extensive amount of chilled water pressurized at 60 psi that was released on this area required immediate action, response and mitigation. MSI Construction is on campus with another construction project in this building and have availability to make repairs immediately. MSI holds a current Task Order Contract (TOC) with The Citadel. Using MSI is the most efficient means of mitigating potential damage to The Citadel.
I hereby certify that the above information is accurate and request that a waiver from the State mandated bidding process be approved for the procurement of the above stated equipment, commodity, or service.

Based on the determination above, the proposed procurement action described is being procured pursuant to the authority of Section 11-35-1570 of the South Carolina Procurement Code and 19-445.2110 of the Rules and Regulations, 1976 South Carolina Code of Laws.

Kathleen M. Dille  
Digitally signed by Kathleen M. Dille  
Date: 2022.02.03 04:50:03 -05'00'  
SIGNATURE

Jeffrey D. Lamberson  
PRINT NAME OF DEPARTMENT HEAD

VP Facilities & Engineering  
DEPARTMENT

FOR PROCUREMENT SERVICES USE ONLY

APPROVED BY:  
Date: 2-4-2022  
Director of Procurement Services

APPROVED BY:  
DATE:  
VP Finance & Business

*VPFB signature only required for requests over $100,000

GUIDANCE:

Section 4; Detail the specifics about the emergency situation and how there is an immediate threat to life, safety, or property. Explain how the situation will be remedied and what is required both in terms of materials and services to ensure normal operations are maintained or restored. This section should also address the negative impacts that will be felt at The Citadel if immediate action is not taken.

Section 5; Cite the specific, factual reasons why alternative suppliers could not remedy the emergency in time to be considered. Explain how the use of this particular supplier was the most efficient means of mitigating potential damage at The Citadel.

The Drug-free Work Place certification must be obtained for emergency procurements greater than $50,000.

Rev 07/2020