EMERGENCY PURCHASE JUSTIFICATION

Emergencies are defined as situations which endanger health, life, property, or continuation of vital campus operations or programs, and that can only be rectified through immediate action. FAILURE TO PROPERLY PLAN FOR A KNOWN FUTURE PURCHASE DOES NOT CONSTITUTE AN EMERGENCY SITUATION.

1.) Contract Amount: $33067.20

2.) Requested Supplier: Trash Gurl

3.) Deadline Date for resolution of the situation: 8 December 2021

4.) Describe the Emergency situation, the resolution required, and the negative consequences that would result if immediate action is not taken:

United Site Services is unable to deliver the contractual obligations for refuse removal from The Citadel as agreed on in BID3161-JD-6/5/2018 contract. United Site Services sold a major part of the work of 66 units to Trash Gurl to continue services to The Citadel as third a party contract without notification to The Citadel. Trash Gurl has and is continuing to deliver front loading and residential refuse collection services without payment from United Site Services. This has forced Trash Gurl to consider suspending services immediately due to lack of compensation. United Site Services has 3-20 Yard open top units on campus which Trash Gurl has agreed to supply. The Citadel is terminating the contract with United Site Services (BID3161-JD-6/5/2018) for cause. Issuance of an emergency contract to Trash Gurl will rectify this situation and continue refuse services on campus until a new contract can be bid.

5.) Explanation as to why no other supplier can provide the immediate remedy that is required to resolve this situation:

Trash Gurl has all the assets on campus already. Trash Gurl has agreed to continue services up to 90 days or until successful bid and award.
I hereby certify that the above information is accurate and request that a waiver from the State mandated bidding process be approved for the procurement of the above stated equipment, commodity, or service.

Based on the determination above, the proposed procurement action described is being procured pursuant to the authority of Section 11-35-1570 of the South Carolina Procurement Code and 19-445.2110 of the Rules and Regulations, 1976 South Carolina Code of Laws.

Glenn W. Easterby
SIGNATURE
12/7/2021
DATE
F&E
DEPARTMENT

FOR PROCUREMENT SERVICES USE ONLY

APPROVED BY: Director of Procurement Services
DATE: ____________________

APPROVED BY: VP Finance & Business
DATE: ____________________

*VPFB signature only required for requests over $100,000

GUIDANCE:

Section 4: Detail the specifics about the emergency situation and how there is an immediate threat to life, safety, or property. Explain how the situation will be remedied and what is required both in terms of materials and services to ensure normal operations are maintained or restored. This section should also address the negative impacts that will be felt at The Citadel if immediate action is not taken.

Section 5: Cite the specific, factual reasons why alternative suppliers could not remedy the emergency in time to be considered. Explain how the use of this particular supplier was the most efficient means of mitigating potential damage at The Citadel.

The Drug-free Work Place certification must be obtained for emergency procurements greater than $50,000.