

THE CITADEL
The Military College of South Carolina
171 Moultrie Street
Charleston, S.C. 29409

MEMORANDUM
NUMBER 6-100

06 November 2020

TRAFFIC AND PARKING ON THE CITADEL CAMPUS

1. PURPOSE

This memorandum prescribes rules and regulations for the drivers of all vehicles (public or private) who operate, desire to register, or park a motor vehicle or bicycle on the property of The Citadel. This Policy applies to all streets, roads, alleyways, sidewalks, medians, walkways, parking spaces, parking areas, open grounds, driveways, playing fields, and parking lots on any part of The Citadel campus, including the housing area, The Citadel Beach House, the Faculty House, the Career Center, the Holliday Alumni Center, Johnson Hagood Stadium, College Park, or any other property owned, leased, rented by or otherwise under the jurisdiction of The Citadel.

2. REFERENCE

S.C. Code Ann. 56-21-10 through 56-21-60 (Law Co-op, 1976)

S.C. Regulations, 26-1 through 26-10

3. DEFINITIONS

- A. Cadet Owner: The cadet who owns the vehicle in question, whose family owns the vehicle or for whose use the vehicle was intended by the legal owner.
- B. Campus: Citadel property to include Johnson Hagood Stadium, adjacent Citadel property and all other property owned, leased or otherwise under the control of The Citadel.
- C. Citadel Contractor: Contractors who provide The Citadel with a continuous service, i.e., dining services, janitorial services, etc.
- D. Citadel Residents: Those that contract and occupy campus-housing units.
- E. Day Student: Includes all students other than cadets attending daytime classes in pursuit of an undergraduate or graduate degree.
- F. Faculty: All academic deans, department heads, professors, assistant and associate professors, instructors, and assistant instructors. This term also

includes professor emerita and Citadel salaried, part-time, or adjunct professors, instructors, and teachers other than graduate assistants.

- G. Graduate Assistants: Students pursuing advanced degrees while teaching, coaching, or interning with a department. They are normally not full-time employees of The Citadel and are not considered faculty or staff.
- H. Interagency employees: Employees of state offices or activities, which have business on The Citadel campus.
- I. Staff: All full-time Citadel salaried employees regardless of rank or position thirty hours or more per week who occupy a FTE position.

4. POLICY

A. Traffic Regulations.

1. All vehicle operators must obey all South Carolina state laws, City of Charleston Traffic ordinances, City of the Isle of Palms ordinances, and Charleston County ordinances pertaining to vehicle operation and parking apply, as appropriate, as well as all posted signs, signals, and other traffic control devices and the lawful instructions of all uniformed Public Safety Officers, Parking Services Staff, Corps of Cadets Traffic Controllers while performing duties under the supervision and authority of the Department of Public Safety, City Police Officers, County Sheriff Officers, or State Troopers.
2. State of South Carolina Uniform Traffic Tickets (State Form S-438 Revised 6-14) are issued by Citadel Public Safety Officers for moving violations and other specific violations as authorized by South Carolina law. The County of Charleston Magistrate's Court, the Municipal Judge on the Isle of Palms, and South Carolina General Sessions courts have jurisdiction to hear, try, and determine violations of the uniform code, traffic laws, and criminal acts committed on Citadel property within their respective jurisdictions.
3. The registered owner of a vehicle is responsible for all parking and non-moving violations concerning his/her vehicle while located on Citadel property. The cadet operator of a vehicle will also be held responsible for all moving violations regardless of whether the cadet is the registered owner of the vehicle. The operator of the vehicle is responsible for all moving violations. Athletic staff members who have been assigned a dealer-provided "courtesy car" will be responsible for all moving and parking violations for vehicles provided to them.
4. The speed limit on public areas of The Citadel campus is 20 miles per hour, unless posted lower. The speed limit in the housing areas is 10 to

15 miles per hour; check for posted speed. Pacing patrol cars, radar/Lidar, speed guns and/or lasers are used to monitor speed limits.

5. All vehicular traffic on campus MUST yield to pedestrians. Pedestrians always have the right-of-way on The Citadel campus.
6. No person shall interfere with, engage in dispute with, or otherwise hinder a Public Safety Officer, City Police Officer, or other designated traffic controller on The Citadel property in the performance of his or her duties. Disputes will be directed to the Director of Public Safety only after the individual disputing the instructions and directions of the traffic controller has fully complied with those instructions and directions. Under no circumstances shall the driver of a vehicle proceed, park, abandon, stop or otherwise impede the flow of traffic against the specific instructions of a designated traffic controller. Such individuals may be arrested, barred from the campus, and/or subjected to administrative actions, as appropriate. In addition, their vehicles may be immediately towed and impounded at their own risk and expense.
7. Vehicle traffic on campus is restricted during the hours of 2300 to 0700 hours to campus residents, their bona fide guests, current Citadel faculty, staff, contractors, and delivery personnel having reason to be on campus. Exceptions to this restriction may be authorized by the Director of Public Safety, Deputy Director, or when coordinated through college administration in unique situations. An exception to this restriction is granted for special events being held at a college venue.
8. S.C. Regulation 26-10 prohibits privately owned motorcycles, motorbikes, mopeds and motor scooters from operating on The Citadel campus. Privately owned motorcycles/mopeds must park at the designated motorcycle parking area.
9. All vehicle accidents occurring on campus must be immediately reported to The Citadel Department of Public Safety. PSAF Officers will be responsible for investigating all on-campus vehicle accidents. Public Safety, may request assistance from the State Highway Patrol Vehicle Accident Investigation Branch, if the situation warrants or if a PSAF vehicle is involved. Vehicle accidents occurring on Citadel property located off campus will be reported to PSAF Officer on duty, who will determine the appropriate law enforcement agency to investigate the accident.
10. The VP for Facilities & Engineering (VPFE) has final authority to create or remove parking areas and designate their use in coordination with the Director of Parking. In addition, Parking Services will coordinate through VPFE to create signs, signals, markings, other traffic and parking control devices, and aids necessary to implement the requirements of this

policy. Suggested changes to this policy will be coordinated through public safety for consideration with final approval authority resting with the Directors of Parking and VP for Facilities and Engineering. The senior Public Safety Officer is authorized to take all necessary actions to control traffic and parking in the absence of the Department's Directors.

11. Emergency and Contingency Powers. With the approval of the President of the College, the Director of Public Safety and, in his absence, the Deputy Director of Public Safety shall have the authority to make, promulgate, and enforce special and emergency traffic controls and regulations. This authority includes designating one-way traffic flow, requiring traffic to stop, slow, evacuate, or be diverted, establishing parking areas, no-parking areas, time limits for parking, and causing signs, signals, traffic cones, barricades, and other traffic control devices and personnel to be placed to govern and direct the flow of traffic. Any person failing to obey any traffic regulations, device, sign, signal, marking, direction, or `traffic controller shall be subject to citation or arrest, as appropriate.
12. The Citadel assumes no responsibility for the care and/or protection of any automobile, trailer, bicycle, wagon, truck, tractor, or other vehicle (whether motorized or not) nor the contents thereof while the vehicle is operated or parked on Citadel property or on any other property for which The Citadel exercises control or interest.

B. Parking Regulations – General.

1. All faculty, staff, and students (to include Citadel Residents) must purchase and display Annual Parking Permits on vehicles they intend to park on campus. The schedule of fees for Annual Parking Permits is published by the Treasurer's Office. Parking assignments for faculty, staff, contractors, cadets, students, and visitors, as appropriate, is prescribed at [Annex B](#).
2. All vehicles parked on The Citadel campus must be in full compliance with and qualified under the laws of the State of South Carolina, or the state in which the vehicle is licensed. Vehicles must display a current license plate and a current inspection sticker, if required in the state it is registered. Vehicles must be in good operating order. If a vehicle is not in operating condition, the vehicle must be made operable and registered within 30 days or it may be removed from the campus at the owners risk and expense.
3. The Citadel Department of Public Safety parking citations will be issued for parking violations. Some of the most common violations for which

parking citations will be issued include, but are not limited to, the following:

- a. Parking Improperly (Non-designated parking areas),
- b. Parking in a "No Parking" Zone,
- c. Parking in a Loading Zone,
- d. Blocking a sally port, sidewalk, or driveway,
- e. Parking in a Reserved Space without authority or displaying an appropriate permit,
- f. Parking in a Fire Lane or blocking access to a fire hydrant,
- g. Failure to properly register a vehicle,
- h. Parking overtime in marked locations (See notes below),
- i. Parking in a roadway, or on a curb where prohibited, or on a yellow curb, or
- j. Failure to appropriately display a Parking Permit/Decal.

NOTE: Citadel Parking Citations may be appealed to Parking Services within fourteen (14) days. The fine for parking illegally is twenty-five (\$25) dollars. Fines which remain unpaid after ten (10) days will be posted to the violator's account for collection. Five or more parking citations to the same vehicle will result in the vehicle being booted. Unregistered vehicles which receive three (3) parking citations will be booted upon receipt of the 3rd parking citation. The boot removal fee is fifty (\$50) dollars. Vehicles that remain parked for seventy-two hours after a boot is placed are subject to being towed, at owner's risk and expense.

4. Vehicles parked in areas marked for limited use, with appropriate signage, will be monitored by the Traffic Enforcement Officer for strict compliance. If a vehicle is deemed to have been left parked in a time-limited space beyond posted time restrictions, the violator will be issued a parking citation for the offense.
5. Parking, standing, loading, or unloading on streets posted as "No Parking, adjacent to yellow curbs, or on the concrete pads along Jones Avenue, is prohibited.

6. Illegally parked vehicles in the immediate vicinity or adjacent to student housing, permanent or temporary, or a special event venue will be ticketed immediately and may be towed at the owners expense.
7. Traffic and parking on streets in faculty/staff residential areas are limited to residents and their bona fide guests, as more fully described below (Guests of campus residents must obtain a temporary permit from Public Safety and display it properly while parking on campus). Students are not permitted to park in the faculty/staff residential areas at any time without the prior specific coordination and approval of The Citadel Department of Public Safety.
8. Parking in a lane of traffic, in the roadway, an alley, on a narrow street (two lanes with "no parking signs"), or in an aisle of a parking lot is not permitted. Violators may be ticketed and/or towed at the owners' expense.
9. Vehicle parking and/or standing on Jones Avenue or on the concrete pads in front of the barracks is prohibited. However, special concession is made for cadet students who may park on the barracks side of Jones Avenue to load and unload vehicles during holiday periods and at end of spring semester and for summer break. Students who violate this policy may be ticketed for blocking a fire lane.
10. Recreational vehicles and other oversized vehicles may not be parked, even temporarily, on The Citadel campus. Boats/trailers being stored on campus should be with the coordination of Facilities & Engineering.

C. Parking Permits.

1. All evening students, Adjunct faculty, part time staff, inter agency personnel, Citadel contractors, and their employees who park or operate a vehicle on The Citadel campus must obtain a parking permit through The Citadel Department of Public Safety. All full time employees will have their decals issued at The Citadel's Human Resources department located just outside of the Hagood Gate. Only these individuals are eligible to obtain parking permits, as long-term parking privileges are reserved for persons officially associated with The Citadel who have a need for regular access to campus.
2. For special events/meetings sponsored by an on-campus agency and approved by Public Safety' an agency made parking placard may be used. The visitor vehicle will park in designated parking and have the placard placed on the dash of the vehicle in plain sight. The placard will have the sponsoring agency name, the beginning and end date of the event and the location of the authorized parking location. A copy of the

agency generated parking placard will be furnished to The Citadel Department of Public Safety.

3. Parking permits must be obtained immediately upon or prior to entry to the campus unless otherwise scheduled. All permits must be prominently displayed in the manner designated for the specific type of permit. Failure to properly display the permit may result in a parking citation. Temporary permits for all categories of personnel authorized to park on The Citadel Campus will be issued as necessary to accommodate the needs of The Citadel and the individual.
4. Permits for student vehicles will be by academic semester, summer session, or academic year (August - May). Faculty, staff, Citadel permanent contractor, and interagency employee permits will be issued annually or as appropriate.
5. Each member of The Citadel Corps of Cadets registering a vehicle will be issued two decals authorizing the cadet to park in a specific location. The decals will be placed on the front and rear of the cadet's vehicle as follows:
 - a. The front decal will be affixed to the windshield, using the adhesive on the back of the decal, above the rear-view mirror with the lower edge just above the upper edge of the mirror.
 - b. The back decal will be affixed to the glass, using the adhesive on the back of the decal, in the upper left hand corner of the window.

NOTE: If a cadet student does not have access to the vehicle, initially registered, but expects to have use of it at a later date a temporary permit will be issued to them for less than 30 days. If the vehicle for which the temporary pass is issued is to be used for more than thirty days, the student must make necessary arrangements to have a new set of decals made through the Commandant's Department. If the student's vehicle changes, a new set of decals will be issued through the Commandant's Department at no additional expense.

6. Day, 5th Year Student, Citadel Graduate College (CGC), summer school, Marine Corps Enlisted Commissioning Educational Program (MECEP), Seaman to Admiral - 21 (STA-21) and veteran students must purchase a hanging tag authorizing them to park in specified lots on or near campus.
7. Faculty, staff, inter agency personnel with offices on the campus, and Citadel permanent contractor personnel in supervisory positions (Food Service and Contract Janitorial) will be issued hanging tags authorizing them to park in a specific lot or location. The registrant may move hanging tags from vehicle to vehicle as required, provided that the

vehicles involved are properly registered, leased, or loaned to the individual for his/her use.

NOTE: All registrants, with the exception of Cadet Students, who are authorized to park on The Citadel's campus may purchase a second decal for convenience, at one half the cost of the first tag.

8. Campus residents must purchase a permit for each vehicle they park in campus parking lots. A free hanging residential permit will be issued for each vehicle to park in designated residential housing area spaces. However, residents who purchase a parking permit for a vehicle to park in a faculty/staff parking lot need not obtain a residential permit for that vehicle. Public Safety will issue up to two free residential parking permits per household. All other vehicles owned by campus residents and parked in residential parking must pay a current or prorated fee for each vehicle.
9. Construction and other contractor personnel will be issued parking permits for supervisor or company vehicles to park at/in their construction or work site. These permits will be coordinated through the Parking Director, Associate Vice President of Facilities, Engineering and Safety or the Resident Architect, and approved by the Parking Director, Director or Deputy Director of Public Safety.
10. Parking permits may be issued for such activities as athletic camps, academic seminars, and special events. Normally, these permits will be for a specific parking location and for a very limited time. A fee may be charged, as appropriate.
11. Members of The Board of Visitors will be issued permanent parking decals by the President's Office in recognition of their contributions to the College. These decals will be displayed on the bumper of the vehicle and will be replaced at no cost, as required. Emeritus members of the faculty and staff will be issued restricted parking passes from the office of Parking and approved by the president if the retiree has a need to return to campus for consulting on projects or research. Persons issued these decals or passes may park in any faculty/staff parking lot on campus unless designated as reserved.
12. Bicycles do not require a parking permit but must be registered with the City of Charleston Police Department. Bicycles are not allowed in any campus building. Bicycle racks, placed at prominent locations across the campus, are the only authorized locations for securing bicycles.
13. All bicycles ridden in the City limits are required to have a City bicycle license. The greatest benefit to having your bicycle registered is that the serial number will be recorded with the Charleston Police Department. If your bicycle is ever stolen, in Charleston or elsewhere, you only need to

tell the officer it has a City of Charleston license and they can call dispatch to get the necessary information to file a report. Bring your bicycle to the Records Section at Charleston City Police Department located at 180 Lockwood Boulevard between 7:00 AM and 5:00 PM to be registered. Department personnel must actually see the serial number on the bicycle to verify. A paper copy will not suffice. Present your state issued ID or license. It is requested that the receipt of purchase be presented, however it is not required. The license fee is \$1.00. Questions regarding bike licenses can be addressed by calling the records section at 843-720-2427.

14. Parking permits must be removed from vehicles upon expiration or when recipient's status changes. Removal of the permit is the responsibility of the recipient, who will be held responsible for all citations issued for violations to the vehicle displaying the permit.

D. Towing and Impoundment.

The Citadel Department of Public Safety and Parking may have a vehicle towed, impounded, and stored at the owner's risk and expense under any of the following conditions:

1. The vehicle is blocking a sally port,
2. Illegally parked vehicles in the immediate vicinity or adjacent to student housing (battalions), permanent or temporary, or a special event venue will be ticketed immediately and may be towed at the owners expense,
3. The vehicle is blocking a driveway, a properly parked vehicle, a service entry, a loading zone, or is otherwise creating a hazard in the opinion of the Public Safety Officer,
4. The vehicle is illegally parked and a total of five cumulative parking citations have been issued,
5. The vehicle is in a restricted parking area without displaying a valid permit for the area or parking space,
6. The vehicle is blocking a lane of traffic,
7. The vehicle is disabled and/or appears abandoned,
8. The vehicle appears inoperable (flat tires, engine partially dismantled, etc.) and has not been operated within the past 30 days,
9. The vehicle displays an expired license plate and has not been moved within the past 30 days,

10. The operator refuses to move the vehicle when directed to do so by a Public Safety Officer or traffic controller in the performance of duty,
11. The vehicle is double parked for any reason,
12. Unregistered vehicles parking on The Citadel Campus or properties owned /controlled by The Citadel that have received three (3) parking citations will be booted and after forty two (42) hours may be towed at the owners risk and expense, or
13. Cadet parking, in on and off campus lots, for Citadel sponsored events will be directed by operations orders published by the Commandant's Department. Failure to comply with specific direction issued per Operations Order (OPORD) may result in the student's vehicle being towed and stored at his/her risk and expense.

5. COMPLIANCE

Non-compliance with this policy may result in criminal prosecution, the revocation of the right to park or drive on The Citadel campus, and/or other disciplinary action.

6. NOTES

A. Dates of Official enactment and amendments:

Approved by the Senior Vice President for Operations and Administration on 06 November 2020.

B. Responsible Department:

Department of Public Safety

C. Responsible Official:

Director of Public Safety

D. Cross References:

None

7. RESCISSION

Memorandum No. 6, dated 30 May 2007 and Memorandum 2-15, dated 31 August 2009 are rescinded.

FOR THE PRESIDENT:

OFFICIAL

THOMAS G. PHILIPKOSKY
Colonel, USAF Retired
Senior Vice President for Operations and
Administration

Attachments

[Annex A](#), Schedule of Fees for Annual Parking Permit

[Annex B](#), Assignment of Parking Lots for Vehicles on The Citadel Campus

Annex A

Schedule of Fees for Citadel Parking Permit (As of 1 July 2016)

1. Student Parking Rates: Charged to Student Accounts by Treasurer's Office
 - A. Cadets: \$632 (charged annually for Fall / Spring semesters)
 - B. CGC Students (Graduate / Evening Undergrad): \$72.00 per semester (Fall/Spring)
 - C. Maymester, Summer Session 1, Summer Session 2: \$72.00 (includes all sessions)

2. Additional Student Categories: Collected by Parking (charged annually for Fall / Spring semesters)
 - A. MECEP/Active Military: \$151.00
 - B. 5th year and Veteran Students: \$151.00
 - C. Graduate Assistants: \$151.00

3. Faculty / Staff Annual Rates: Processed through Citadel Payroll (charged at 1/24 of annual rate over 24 pay periods). **Non-Payroll staff can purchase by month, by semester or by year.**
 - A. Faculty and Staff (Less than \$24,999): \$151.00
 - B. \$25,000 to \$39,999: \$253.00
 - C. \$40,000 to \$59,999: \$378.00
 - D. \$60,000 to \$74,999: \$506.00
 - E. \$75,000 to \$99,999: \$631.00
 - F. \$100,000 and above: \$650.00

NOTE: Personnel at the Level of Vice President and Deans are authorized to have reserved parking and will pay at a higher rate of \$900 to reserve a spot.

NOTE: Additional vehicle permits may be purchased for half of the original price, but both vehicles cannot be on campus at the same time. Two employees in the same house must buy two decals if they both want to park on campus at the same time. Parking and reserved parking fees for new employees will be prorated on a monthly basis. Vehicle permits are purchased and issued for any parking lot on The Citadel campus with the exception of cadet spaces or any space marked "Reserved." They will consist of fixed decals for Cadets, and hanging tags for faculty, staff members and others. Parking in a space reserved for someone else or in other than an assigned lot will result in parking violation enforcement. (See attachment campus map depicting parking lots.) Payment of parking fees will be made as a payroll deduction. Employee citations can be payroll deducted if they remain unpaid after 45 days. Cadet parking lots will be identified with appropriate signage.

Annex B

Assignment of Parking Lots for Vehicles on The Citadel Campus

1. Faculty, Staff and Contractors.
 - A. Reserved spaces will be offered to the President, Vice-Presidents, Associate Vice Presidents and Deans. If a reserved parking space is not in use between 1700 and 0600, it is available to others authorized to use the parking area.
 - B. Faculty and staff vehicles with a valid parking decal displayed may park in any parking lot on The Citadel campus; however, reserved spaces are still not allowed. Assigned personnel should, whenever possible, park in the lot closest to their work place.
 - C. Contractor parking is normally limited to the "lay-down area" for construction projects. Contractors and subcontractors will be assigned parking in a specific lot as is the case for the food service contractor. Janitorial contractor parking on campus is limited to the senior supervisory personnel and is located adjacent to the janitorial offices (Two spaces).
 - D. All military-use vehicles that are untagged but authorized to park on The Citadel campus will park in designated areas. On the north end of campus, military/Government vehicles, when not in use, will be parked in the spaces designated for their use in the FES compound. On the south end of The Citadel campus military vehicles, when not in use, will be parked in the gravel lot located adjacent to Kovats lot and inside the fence line adjacent to the Congress Street lot. Upon completion of tasks requiring use of these vehicles they may not be left unattended in faculty/staff lots but returned to the authorized parking as outlined above

2. Campus Resident Parking.

Campus residents are authorized to park in the designated parking spaces reserved for their quarters. Members of their household and visitors are authorized to park in these spaces and in other residential parking spaces not specifically reserved or designated. All motor vehicles of campus residents must display a current parking permit. Guests of campus residents must obtain and display a temporary permit while parking on campus.

3. Cadet Parking.

A. Cadet parking: On campus are designated by signage and is designated for cadet parking only. These lots are located throughout the campus.

B. Cadet parking: Off campus is located adjacent to the Altman Center and across Hagood Avenue at the Old City Gym at the intersection of Hagood and Fishburne and on the east side of Johnson Hagood Stadium. Junior and some Senior students of the Corps of Cadets are assigned parking in these parking lots and on campus

Weekend parking: Cadet Corps will be notified when it is Okay to move their cars onto the main Campus. Cars should remain in their assigned lots at all times unless notified by email to move them.

4. Day Student

Day students must purchase a decal and park in any authorized lot on The Citadel Campus

5. CGC Student and Temporary Employee Parking.

Evening students must purchase a parking decal. After 1600 Monday through Friday, and on weekends, these students may park in non-cadet, non-reserved spaces.

Summer school students must purchase a summer school parking permit and may park in any cadet space unless posted otherwise.

6. Graduate Assistants.

Graduate assistants may purchase a parking permit and park in designated spaces.

7. Attendees of Summer Camps, Sports Camps, etc.

- A. Symposium and convocation attendees living on campus will have designated parking by area or space in a lot as convenient to the assigned living quarters as possible.
8. Sports camp coaches, counsellors, and instructors residing in barracks on campus will be authorized parking in parking spaces in the immediate vicinity of their barracks. Participants staying in the barracks will park in the cadet parking lot located west of The Citadel Boiler Plant.
9. Mark Clark Hall Guests.

Mark Clark Hall guests will be authorized parking in visitor spaces on Avenue of Remembrance in front of Mark Clark Hall.
10. Visitors.
 - A. Official visitors and guests of The Citadel College will be given specific parking locations, as determined by the Parking Director and Department of Public Safety. The sponsoring office or activity must coordinate and request the assigned parking.
 11. Tour busses may unload passengers on campus, but must park in the Congress Street lot, if space is available. Overflow arrangements must be made with the Parking Director or Department of Public Safety.
 12. Itinerant visitors may park in spaces on Avenue of Remembrance, P-Lots (North and South) or in other visitor spaces on campus. Parking or Public Safety Officers may also authorize visitors to park in other lots/spaces as necessary.
 13. Visitors of housing occupants may park in un-designated spaces serving residents, in the vicinity or the host quarters. Oversized vehicles, including recreational vehicles, boats, trailers, etc., must be coordinated with Facilities & Engineering. If space is unavailable campus residents must make arrangements to locate these vehicles at an off campus location at their own expense.

14. Handicapped.

A. Visitor handicapped spaces are located on Avenue of Remembrance and in other campus parking lots on campus. When handicapped spaces are full a visitor with a valid handicapped decal/license plate may park in any campus space unless it is reserved. Public Safety personnel will make every effort to assist these guests park in a location closest to the location they work or are visiting.

15. Students who require temporary handicapped parking must obtain a temporary handicapped parking permit. Public Safety will assign a designated handicapped space in the lot closest to their classes.

16. Faculty, staff, interagency, and contractor personnel who temporarily require handicapped parking will be issued a temporary handicapped permit and park in the lot nearest to their work area.

17. Athletic Department Courtesy Vehicles.

Athletic Department courtesy vehicles will park in the I-Lot in the vicinity of Seignious Hall, Vandiver Hall, and McAlister Field House. Courtesy vehicles must be identified with a placard issued by the Parking Director or Department of Public Safety while parked on campus.

18. Motorcycle Parking.

Motorcycle parking is authorized in designated motorcycle only areas. Motorcycles must be relocated in the occurrence of a major campus event that impacts the area in which they are parked so that the area can be utilized for the event.

19. On Campus Special Event Parking.

A. McAlister Field House parking areas include all faculty and staff parking lots and the Avenue of Remembrance, as spaces are available. During basketball games, selected spaces in the immediate area of McAlister Field House are reserved for special categories of Brigadier Foundation members and guests of the College. Major events may require the use of parking spaces located at the lot located adjacent to the Alumni Center at the intersection of Congress Street and Hagood Avenue.

B. Mark Clark Hall evening event parking areas include the Faculty and Staff Lot adjacent to Mark Clark Hall (M-Lot), the spaces on Avenue of Remembrance and all other faculty and staff spaces on the north end of campus, as available. Parking for daytime events during the workweek is limited to the space on Avenue of Remembrance and in the General Lot.

- C. Chapel parking on the weekend includes all spaces on Avenue of Remembrance, the Faculty and Staff Lots adjacent to Mark Clark Hall (M-Lot), Jenkins Hall (L-Lot), and the General Lot.
- D. President's Quarters activity parking includes all spaces available on Kovats Field and at the curb on Hammond Avenue. When school is not in session, the Corps of Cadet spaces adjacent to 4th Battalion and in the Infirmary Lot will also be used.
- E. Coward Hall evening event parking includes the customer, faculty, and staff spaces adjacent to The Citadel Laundry & Dry Cleaning Plant and The Citadel's Cadet Store. Parking on the east curb of Hammond Avenue between Coward Hall and Washington Light Infantry Field (WLI) may also be used.
- F. Deas Hall parking is available in the visitor spaces at the east end of the building and in the faculty and staff spaces in the vicinity during weekends and after 1600 hours (I-Lot) and the parking at the rear of Jenkins Hall down to Letellier Hall (L-Lot). Cadet spaces are available during the summer when school is not in session.

G. Academic Auditorium Parking:

1. Parking for Jenkins Hall, Mark Clark Hall, and Grimsley Hall will be on the Avenue of Remembrance and M-Lot from 0700 to 1600 hours Monday through Friday, when the College is in session. On weekends and evenings, parking will also include the faculty and staff spaces in the vicinity of M, L, K, I, and P lots.
2. Parking for Duckett Hall and Byrd Hall will be on Avenue of Remembrance and at Johnson Hagood Stadium from 0700 to 1600 hours Monday through Friday, when the College is in session. On weekends and evenings, parking will include the faculty and staff spaces behind Capers Hall, Kovats parking lot, and P lot.
3. Visiting Teams will be parked in spaces nearest to the Athletic Facility in which their event is being hosted.

H. Off Campus Special Events.

Johnson Hagood Stadium event parking is available in The Citadel controlled lots adjacent to Johnson Hagood Stadium on the east, south, and west sides of the stadium, the City Gym lot and the Medical University lot on Fishburne Street. Arrangements must be made with the Director of Parking for the Medical University of South Carolina for the use of Harbor View Tower parking garage and street level parking. Arrangements must be made with the City Department of Parks for parking in Brittlebank Park.

- I. The Citadel Beach House.
 - A. The Citadel Beach Club will honor the following for parking and beach access:
 - 1. The Citadel Brigadier Foundation annual decal (President, Colonel, General, Chairman, Executive, and 5-Star),
 - 2. The Citadel Foundation Annual Giving decal (President's Circle: Bronze, Silver, Gold, Platinum),
 - 3. Citadel Alumni Association Lifetime member decal or membership card,
 - 4. Citadel-issued parking pass, parking decal or Citadel ID for Faculty, Staff, CGC Students, Evening Undergraduate Students & Cadets, or
 - B. Gates to the parking lot are open from 8:30am-8:00pm (Peak Season, Memorial Day-Labor Day) and from 8:30am-5:00pm (Regular Season, September-May),
 - C. Overnight parking is not allowed. Vehicles remaining onsite after gates close are subject to towing at owner's expense.
 - D. The Citadel reserves the right to evacuate and close the property upon receipt of a National Weather Service advisory indicating a potential threat to the South Carolina coast.