

THE WHITE BOOK

CHAPTER 2

Cadet Academic Services

SECTION 2

Library Services

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Position: Library Director

- I. **Organization.** The Daniel Library, The Citadel Archives & The Citadel Museum are staffed to provide services from Administration, Archives, Learning Services, and Support & Collection Services departments. The Library Director is the proponent for this section of the White Book.
- II. **Functions.** Some Library Services of special interest to cadets are:
 - A. **Research materials**
 - B. **Interlibrary loans**
 - C. **Study Rooms**
 - D. **Equipment**
 - E. **Makerspace**
 - F. **Museum and Archives**
 - G. **Food and beverage**
- III. **Procedures.** Library Services are comprehensively described at <<https://library.citadel.edu/home>>. Some highlights follow:
 - A. **Research Materials.** The Library's books, periodicals, digital collections, databases, and other materials can be searched at <<https://library.citadel.edu/home>>. Cadets use their Citadel ID card to check out materials.
 - B. **Interlibrary loans.** Through PASCAL Delivers, interlibrary loan, and document delivery, the Library provides free and efficient access to materials held outside its own collections. Materials can be requested at <<https://library.citadel.edu/ill>>.
 - C. **Study Rooms.** The Library has four study rooms available for booking. Three have a capacity of eight people and the other has a capacity of four. Rooms can be reserved at <<https://citadel.libcal.com/spaces?lid=9>>.
 - D. **Equipment.** A variety of computer, audio/visual, and other equipment is available for check out at <<https://citadel.libcal.com/equipment>>. Computers are available for use on the first floor.
 - E. **Makerspace** The Makerspace <<https://library.citadel.edu/makerspace>> features a variety of 3-D printing equipment.

- F. Museum and archives** The Citadel Archives <<https://library.citadel.edu/archives>> & The Citadel Museum <<https://library.citadel.edu/museum>> are located on the third floor. The Citadel Archives house over 300 collections, including the papers of Citadel Presidents, institutional records and publications, letters, diaries, speeches, photographs, and audio and video recordings related to The Citadel's history. Normally, access to archival materials is made by appointment, but stop by the Archives office to discuss your interests and research needs. The Citadel Museum features the military, academic, social, and athletic aspects of cadet life as illustrated by changes to cadet uniforms over time. The Museum also features a display of class rings from 1895 to the present, and two swords belonging to notable Citadel alumni, Colonel Charles Courtenay Tew, first honor graduate, and Major James B. White, Citadel Superintendent and leader of the Battalion of State Cadets.
- G. Food and Beverage.** Brewed Awakenings (Starbucks), located on southern end of the first floor, serves coffee, tea, gourmet salads, sandwiches, and pastries; their hours differ from the library operating hours.